STATE BOARD OF ACCOUNTS 302 West Washington Street Room E418 INDIANAPOLIS, INDIANA 46204-2769

EXAMINATION REPORT

OF

CASS TOWNSHIP

OHIO COUNTY, INDIANA

January 1, 2006 to December 31, 2007

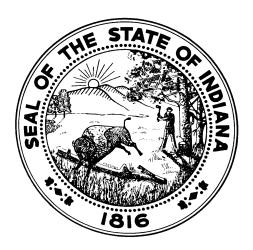




TABLE OF CONTENTS

<u>Description</u>	<u>Page</u>
Officials	2
Independent Accountant's Report	3
Financial Information: Schedules of Receipts, Disbursements, and Cash and Investment Balances	4
Notes to Financial Information	5
Examination Results and Comments: Federal and State Agencies – Compliance Requirements Advance Payments	6 6
Exit Conference	7

OFFICIALS

Office	<u>Official</u>	<u>Term</u>
Trustee	Ronald Spurlock	01-01-03 to 12-31-10
Chairman of the Township Board	James G. Henry	01-01-06 to 12-31-08



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2769

> Telephone: (317) 232-2513 Fax: (317) 232-4711 Web Site: www.in.gov/sboa

INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF CASS TOWNSHIP, OHIO COUNTY, INDIANA

We have examined the financial information presented herein of Cass Township (Township), for the period of January 1, 2006 to December 31, 2007. The Township's management is responsible for the financial information presented herein. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the financial information presented herein and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the financial information referred to above presents fairly, in all material respects, the financial information of the Township for the years ended December 31, 2006 and 2007, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

October 15, 2008

CASS TOWNSHIP, OHIO COUNTY SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES ALL GOVERNMENTAL FUND TYPES

As Of And For The Years Ended December 31, 2006 And 2007

	Inv	ash and estments 1-01-06	 Receipts	Disb	oursements	Inv	Cash and Investments 12-31-06	
Governmental Funds: Township Dog Township Assistance Firefighting Rainy Day	\$	18,734 452 2,263 969 1,905	\$ 16,146 144 1,552 2,562	\$	13,597 172 801 2,600	\$	21,283 424 3,014 931 1,905	
Totals	\$	24,323	\$ 20,404	\$	17,170	\$	27,557	
	Inv	ash and estments 1-01-07	 Receipts	Disb	oursements	Inv	eash and restments 2-31-07	
Governmental Funds: Township Dog Township Assistance Firefighting Rainy Day	\$	21,283 424 3,014 931 1,905	\$ 16,133 - 1,784 2,577 637	\$	13,677 424 617 2,600	\$	23,739 - 4,181 908 2,542	
Totals	\$	27,557	\$ 21,131	\$	17,318	\$	31,370	

The accompanying notes are an integral part of the financial information.

CASS TOWNSHIP, OHIO COUNTY NOTES TO FINANCIAL INFORMATION

Note 1. Introduction

The Township was established under the laws of the State of Indiana. The Township provides the following services: public safety, health and social services and general administrative services.

Note 2. Fund Accounting

The Township uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are received are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Township in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Township on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Township to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

CASS TOWNSHIP, OHIO COUNTY EXAMINATION RESULTS AND COMMENTS

FEDERAL AND STATE AGENCIES - COMPLIANCE REQUIREMENTS

The Township did not issue an Internal Revenue Service Form 1099 MISC to report contract payments made to the Township Clerk.

Each governmental unit is responsible for compliance with all rules, regulations, guidelines, and directives of the Internal Revenue Service and the Indiana Department of Revenue. All questions concerning taxes should be directed to these agencies. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

Any penalties, interest or other charges paid by the governmental unit may be the personal obligation of the responsible official or employee. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

ADVANCE PAYMENTS

The Township Clerk, John Race, is paid for services through an approved contract which allows for an annual payment for these services plus out-of-pocket expenses. A bill was submitted by Mr. Race and paid by the Township in August for both the year 2006 and the year 2007 prior to completion of all services required by the Township Clerk's contract.

Compensation and any other payments for goods and services should not be paid in advance of receipt of the goods or services unless specifically authorized by statute. Payments made for goods or services which are not received may be the personal obligation of the responsible official or employee. (Accounting and Uniform Compliance Guidelines Manual for Townships, Chapter 13)

CASS TOWNSHIP, OHIO COUNTY EXIT CONFERENCE
The contents of this report were discussed on October 15, 2008, with Ronald Spurlock, Trustee.